



**SOUTH DAKOTA
ARTS COUNCIL**

SDAC GRANTS

OPEN ONLINE AT <https://sdac.gosmart.org/>

ANY QUESTIONS? Contact:

Kate Vandel, Grant Specialist
kathryn.vandel@state.sd.us or 605-773-5925

APPLICATION DEADLINE MARCH 1, 2024 (11:59 PM CST)



RESOURCES

Visit the **APPLICANT PORTAL** for support materials and application details.

Online at <https://artscouncil.sd.gov/grants/ApplicantPortal.aspx>

Refer to the [GRANT GUIDELINES](#) for scoring criteria and funding parameters.

APPLY ONLINE AT <https://sdac.gosmart.org/>

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STAFF SUPPORT

“ASK THE ARTS COUNCIL”: Bi-weekly Q & A with staff, tips for applicants, and examples of strong grant applications. Online chats take place online at 3 pm Central Time, **Thursday Jan. 25, Feb. 8, 22, and 29**. Call information posted online at <https://artscouncil.sd.gov/grants/ApplicantPortal.aspx>

SDAC Grant Applicant Facebook Group: Join the SDAC Grant Applicant Facebook group to pose questions to staff and other grant applicants – online at www.facebook.com/groups/486354835191552/members/

Contact SDAC Staff Monday through Friday between 8 am and 5 pm Central Time. Staff contacts posted online at <https://artscouncil.sd.gov/about/contact.aspx>

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ELIGIBILITY

PROJECT GRANT - Fallout Creative Community

ELIGIBILITY

ORGANIZATIONS MUST BE:

- South Dakota-based* nonprofit, tax-exempt arts organizations and institutions**
- Units of state or local government
- Federally recognized tribal governments
- Arts organizations and institutions that work permanently through the financial support and general guidance of an eligible organization***

All ORGANIZATIONS must have a Unique Entity Identifier (UEI) from the System for Award Management (SAM) to apply. Should a grant be made, organizations must maintain an active SAM registration throughout the grant cycle (July 1, 2024 – June 30, 2025). The Unique Entity ID is a 12-character alphanumeric ID assigned to an entity by SAM.gov. [<https://sam.gov/content/duns-uei>]

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DEFINITIONS

South Dakota-based – Organizations must be physically located in the state of South Dakota or within the borders of the state’s nine federally recognized Tribal reservations and be registered, in good standing, with the South Dakota Secretary of State’s Office.

Check at <https://sosenterprise.sd.gov/BusinessServices/Business/FilingSearch.aspx>

Nonprofit, tax exempt – Organizations must have tax-exempt status under section **501(c)(3)** of the Internal Revenue Code.

Check at <https://apps.irs.gov/app/eos/>

Work through an eligible organization: This includes the following examples, a city department focusing on arts programming, a university-affiliated theater company operating autonomously, a 501c3 nonprofit foundation/“friends of” organization directly affiliated with arts programming organization, etc.

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ALL SDAC STAFF <https://artscouncil.sd.gov/about/contact.aspx>

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ELIGIBILITY

APPLICANTS MUST:

- Must clearly identify themselves as an ARTS ORGANIZATION in their mission statement.
- Have been operational for a minimum of 4 years.
- Operate at a minimum eligible cash operating expense of \$20,000, as verified on the financial statement submitted with the application and the Budget – Expense section of the application.
- Have a board of directors.
- Have diversified income from both private and public sources.
- Host an arts series/season of at least four public programs per year.

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ELIGIBILITY

INELIGIBLE (CANNOT APPLY) FOR ARTS CHALLENGE:

- Schools, colleges/universities***, and historical museums not eligible for Arts Challenge Grant support. They may, however, apply for Project Grants in support of arts programming.
- Art Challenge Grant recipients cannot apply for Project Grants.

****Exceptions may be made for university-affiliated programs that operate autonomously for the purposes of carrying out arts-related missions/programming, e.g., theater companies, art museums, etc.*

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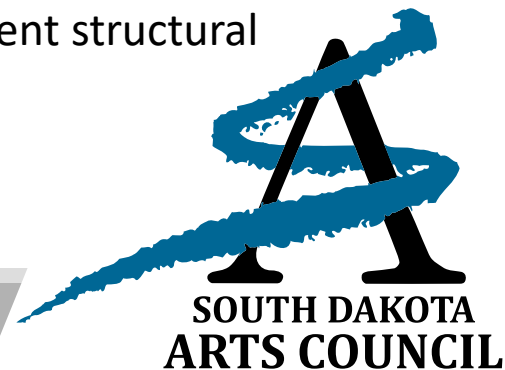


RESTRICTIONS

SDAC **WILL NOT** GRANT FOR:

- activities, events, programs, or projects that fall **outside of the grant period (July 1, 2024 – June 30, 2025)**.
- **costs of goods for resale (cost of goods sold)**, including concessions, promotional merchandise, or any items purchased for sale, even if related to your programming.
- **any recognition/award to an individual** (including any level of prize money), awards to individuals or organizations to honor or recognize achievement.
- **meals, social activities, receptions, parties, galas, etc.**, and any associated costs including food, catering, alcoholic beverages, as well as costs for the planning, staffing, and supplies, for such activities.
- **fundraising activities or events**, and any associated salaries or other costs for any fundraising activities, including those for donors, or that benefit the organization. construction (new or permanent structural change), renovation, or restoration.

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RESTRICTIONS

SDAC **WILL NOT** GRANT FOR:

- **activities/projects that exclude the public**, including performances and workshops which are only available through a subscription, season tickets, or membership. activities that occur during a religious service.
- any activities when the primary purpose is to **generate academic credit** or towards academic or professional degrees, including academic research, formal study, tuition assistance, and scholarships.
- **emergency relief** funds for housing, food, etc. to individuals/artists.
- **construction** (new or permanent structural change), renovation, or restoration.
- **endowment funds**.

SEE [GRANT GUIDELINES](#): Definitions and restrictions on allowable indirect costs and travel rates.

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RESTRICTIONS

SDAC **MAY** CONSIDER GRANT FOR:

The following project costs must be included in the project budget and outlined in the narrative:

- Travel costs based on: (1) costs include only eligible expenses for mileage, lodging, meals, other transportation, and related items incurred by individuals directly related to your grant proposal, and (2) planned expenses are in accordance with the State's written travel reimbursement policies.
- Indirect costs (Facilities & Administration) based on: (1) A current and appropriate indirect cost rate negotiated with your Federal Cognizant Agency, or; (2) A de minimis rate of 10% on modified total direct costs.

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ARTS CHALLENGE GRANTS

PROJECT GRANT – Sisseton Arts Council

CHALLENGE GRANTS

OUTCOMES

- Enable arts organizations and institutions to build a **strong and sustainable infrastructure**.
- Funding programs and services that will have the greatest impact on **YOUR community**.

Arts organizations and institutions are challenged to:

- Ensure access to the arts.
- Support a robust arts economy.
- Enhance the quality of life through the arts.

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WHAT YOU NEED

Required for your application:

- List of current board of directors – 1 page maximum
- List of administrative and artistic staff – 1 page maximum
- Résumé/biography – no more than 2 pages per person (10 pages total maximum)
- Narrative – 8 pages maximum
- Strategic plan/long-range plan, calendar of events – 12 pages maximum
- Projected outcomes, budgeted expenses and income, and budget summary
- List of major donors/financial contributions
- Annotated year-end statement for most recent fiscal year
- Work samples and support materials – 10 samples maximum/10 materials maximum
- W-9 – submitted via Adobe Sign [link provided at the time of application]

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WHAT YOU NEED

Requested for your application:

- Letters of support from key partners or audience you will serve – 4 pages maximum
- Brief “Accessibility Checklist” [We provide a copy of the checklist in the sample application.]

NARRATIVE NOTE: *The SDAC changed the order and language of narrative questions to better align with the purpose of this grant category and coordinate with a **simplified scoring rubric**. DO NOT simply submit an updated version of the narrative from your last application. Refer to the [GRANT GUIDELINES](#) for scoring criteria and funding parameters.*

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BUDGET REMINDERS

When working through your budget, PLEASE REMEMBER:

- Request 10% of eligible operating expenses [**Eligible operating expenses** = TOTAL cash operating expenses *(from your most recent fiscal year)* – TOTAL federal income *(from your most recent fiscal year)*]
- **Do not include ANY ITEMS listed under Funding Restrictions.**

Both the GUIDELINES and SAMPLE APPLICATION include detailed instructions on how complete your budget. **Staff will reject applications with budget issues for applicants to correct and resubmit.** Use the support materials in the **APPLICANT PORTAL**. Online at <https://artscouncil.sd.gov/grants/ApplicantPortal.aspx>

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BUDGET REMINDERS

When working through your budget, PLEASE REMEMBER:

- Your year-end financial statement (for your most recent fiscal year) **MUST BE ANNOTATED**. You must identify and annotate all items that correlate to the line items of the “BUDGET – EXPENSES” and “BUDGET – INCOME”. For example, ANY EXPENSES related to personnel, will be identified and annotated with A. to correlating to the line-item A. of the “BUDGET – EXPENSES”.

Both the SAMPLE APPLICATION and ONLINE APPLICATION include detailed instructions on how to annotate your budget. **Staff will reject applications with issues on their financial statement for applicants to correct and resubmit.** Use the support materials in the **APPLICANT PORTAL**. Online at <https://artscouncil.sd.gov/grants/ApplicantPortal.aspx>

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SAMPLE APPLICATION

Applicants are required to upload documents answering the following questions.

ANNOTATED YEAR-END STATEMENT

Upload a year-end, annotated financial statement for your most recent fiscal year, signed by your treasurer or appropriate authorizing official. Your year-end financial statement must be annotated (see table below) and correlate to the line items of the “BUDGET – EXPENSES” and “BUDGET – INCOME” sections for your most recent fiscal year.

You must identify and annotate using A – M:

EXPENSES

- A. Personnel (Administrative Staff, Artistic Staff, Outside Artistic Fees/Services)
- B. Remaining Operating Expenses*
- C. Facilities Costs
- D. Marketing
- E. Travel

INCOME

- G. Admissions
- H. Contracted Services Revenue
- I. Other Earned Income
- J. Contributed Income (Cash Support)
- K. All SDAC Grants
- L. Government Support - City/County/Regional/State (NOT SDAC funds)
- M. Government Support – Federal

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THINGS TO REMEMBER

Follow the instructions and application guidance carefully. Contact staff if you need assistance.

Grant funding is competitive.

Keep the review criteria in mind.

All sections of the application are required. Answer every question. Attach the maximum number of samples/support materials.

Be concise and clear. Establish your major points and avoid unnecessary complexity. Provide accurate and consistent information.

Keep the audience in mind. Do not assume that reviewers are familiar with you/your organization.

Proofread your application. Avoid misspellings and grammatical errors. Pass your application on to someone else for review, an unbiased third-party reader is BEST.

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GRANT REVIEW

Grant review panels evaluate applications and assign points based on the artistic merit and artistic excellence of each proposal.

Refer to the [GRANT GUIDELINES](#) for scoring criteria and funding parameters.

Panel consists of in-state and out-of-state professionals, with arts knowledge and experience, and are facilitated by an Arts Council Board and SDAC staff member. Service on panels is limited to two years.

Incomplete applications ARE NOT reviewed.

DEADLINE: March 1, 2024 , at 11:59 pm Central.

Late applications ARE NOT accepted.

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CONTACT

EMAIL:

Kate Vandel, Grants Specialist

Kathryn.Vandel@state.sd.us

Patrick Baker, Director

Patrick.Baker@state.sd.us

WEBSITE:

<https://artscouncil.sd.gov>

GRANT RESOURCES:

<https://artscouncil.sd.gov/grants/ApplicantPortal.aspx>



ADDITIONAL OPPORTUNITIES

Serve as a Grant Review Panelist

Your responsibilities as a panelist are to

- review and score application materials
- comment on their quality and merit
- participate in the panel discussion

Panels represent a broad range of artistic and cultural viewpoints. Panelists may be experienced in a specific art form or be a person that is knowledgeable about the arts but not engaged in the arts as a profession.

More online at <https://artscouncil.sd.gov/grants/panelists.aspx>

